

**MINUTES
PIKES PEAK LIBRARY DISTRICT
BOARD OF TRUSTEES MEETING**

June 13, 2017

4 pm

Knights of Columbus Hall - Penrose Library Campus

MEMBERS PRESENT

President Cathy Grossman, Vice President Keith Clayton, Trustee Ken Beach, Trustee Kathleen Owings, Trustee Katherine Spicer

MEMBERS ABSENT

Secretary/Treasurer Molly Dippold, Trustee Wayne Vanderschuere

PIKES PEAK LIBRARY DISTRICT STAFF and OTHERS PRESENT

Chief Librarian & CEO John Spears, Chief Communication Officer Sean Anglum, Chief Development Officer and Foundation Executive Officer Dolores Cromeens, Peyton Davis, Jasmine Dillavou, Friends of the Pikes Peak Library District Board President Dora Gonzales, Executive Assistant Sue Hammond, Chief HR & OD Officer Sally Jensen, El Paso County Commissioner Peggy Littleton & Guest, Director, Library Services Janice McPherson, Kate Perdoni, Chief Information Officer Richard Peters, Director, Branches Lynne Proctor, Nick Pryor, Han Sayles, J.D. Sells, Chief Facilities Management Officer Gary Syling, Chief Financial Officer Michael Varnet

REGULAR MEETING OF THE BOARD OF TRUSTEES

CALL TO ORDER

President Grossman called the June 13, 2017 meeting of the Pikes Peak Library District Board of Trustees to order at 4:01 p.m.

ITEMS TOO LATE FOR THE AGENDA

There were no items to add to the agenda.

PUBLIC COMMENT

There was no public comment.

CORRESPONDENCE AND COMMUNICATIONS

Minutes

The minutes of the May 9, 2017 meeting of the Board of Trustees were presented for review.

Motion: Ken Beach moved that the minutes of the May 9, 2017 meeting of the Board of Trustees be approved as presented.

Second: The motion was seconded by Kathleen Owings.

Vote: The motion was approved unanimously.

Correspondence

There was no correspondence to report.

Events & Press Clippings

A list of recent press clippings and upcoming events was included in the Board packet. Chief Librarian & CEO Spears brought attention to the upcoming US Citizenship and Immigration Services Naturalization Ceremony that will take place at Library 21c on July 13. He encouraged Board members to consider attending at least one of the Summer Adventure Parties later in July.

Presentation

Kate Perdoni provided an introduction to the Flux Capacitor community. The group includes Flux Capacitor, Peach Press, the Non Book Club Book Club and BREAD COS. PPLD is collaborating with this group in an experiment to enable community-driven programming that supports a thriving do-it together ethos. PPLD's Knights of Columbus Hall will be the location for these collaborative efforts.

Nick Pryor and Bryan Ostrow spoke about Flux Capacitor. Flux is a place people of all ages, races and genders gather to listen to live music, create community and experience art. Flux's goal is to make Colorado Springs attractive to the millennial generation so that they will stay in Colorado Springs and make it a better place to live.

Han Sayles and Peyton Davis provided information on Peach Press and BREAD COS. Peach Press is dedicated to publishing marginalized authors. BREAD COS is an opportunity for the art community to gather and share a meal. Participants have the opportunity to pitch a project to the group and donations collected at the onset of the meal are awarded to one of the projects at the end of the evening.

Jasmine Dillavou and J. D. Sell explained the Non Book Club Book Club activities. This group meets monthly to share and discuss interests, endeavors, media and ideas in a nurturing, safe environment.

The Flux community recently received a grant from Meow Wolf in Santa Fe, NM for \$10,000 which will serve as seed money for the space at KCH.

REPORTS

Friends of the Pikes Peak Library District

The Friends of the Pikes Peak Library District report was included in the Board packet. Friends of the Pikes Peak Library District Board President Dora Gonzales reported that the Friends continue to do very well with online book sales. Preparations for the Friends fall booksale are already underway. Ms. Gonzales noted that the Friends Board is in need of a treasurer.

Pikes Peak Library District Foundation

The PPLD Foundation Report was included in the Board packet. Chief Development Officer and Foundation Executive Officer Dolores Cromeens reported that the Foundation plans to sponsor a mixer for the 3 PPLD boards. Foundation staff are learning new Blackbaud modules.

Board Reports

Governance Committee

The Governance Committee did not have a report.

Internal Affairs Committee

Ken Beach noted that the Internal Affairs Committee will meet on June 19, 2017.

Public Affairs Committee

The Public Affairs Committee did not have a report.

Board President

President Grossman attended the recent Adult Education Celebrate Literacy event.

Adopt-A-Department

- Kathleen Owings attended the Sand Creek Makerspace Pre-Construction party.
- Keith Clayton met the CEOO staff and attended the Regional History Symposium.
- Ken Beach will attend Urban Peak's Off the Street breakfast in July.

Financial Report

The financial report for the period ending April 30, 2017 was included in the Board packet. Chief Financial Officer Michael Varnet reported that the audit of the 2016 financial records is complete. The auditors will report to the Internal Affairs Committee on June 19 and the audit will come to the full Board in the July 11 packet. Specific ownership tax revenue was again at a record high in April. Mr. Varnet reported that there was room in the budget to absorb most of the increased revenue.

Library Services and Branch Services Report

The Library Services/Branch Services Report was included in the Board packet. Director of Branches Lynne Proctor offered kudos to Mobile Library Services staff for maintaining service in the midst of mechanical difficulties.

Director of Library Services Janice McPherson reported on the inspiring Adult Education Celebrate Literacy event.

Chief Librarian's Report

Chief Librarian & CEO John Spears reported that the Library is looking into removing the materials dispensers located at First & Main. Continued low circulation from the dispensers does not justify the cost of the service. He added that the Library plans to keep a book drop at the site.

PPLD is marking milestones as staff work toward implementation of the recommendations coming out of the Compensation/Job Analysis Study. The first stage of salary adjustments has been completed and all retroactive active payments are complete. Some temporary positions have become permanent: Janice McPherson – Director of Library Services, Lynne Proctor – Director of Branches, Joanna Rendon – East Adult Services Manager, Amy Rodda – Adult Services Division Head. New Division Heads have been named: Becca Cruz – Creative Services Division Head, Teona Shainidze Krebs – Adult Education Division Head, Joanna Rendon – Young Adult Division Head (Joanna will temporarily have a dual appointment). There have been internal department moves with the Security Department moving to Branches, Adult Education moving to Library Services and High Prairie Branch Manager Michael Doherty will now also manage Mobile Library Services. An Implementation Team of 19 staff has been selected to work with the Leadership Team to develop an implementation plan based upon the recommendations from the Singer Group. Chief Librarian Spears recognized Sarah Villanueva, Sally Jensen, Mike Varnet and the Human Resources staff for their efforts in the success of the project. He also recognized Evelyn Blakely, Steve Abbott, Laura London and Cecile Krow for stepping up to meet needs in the branches.

Trustee Spicer stated that staff's steadfast and steady work toward implementation is impressive and President Grossman offered congratulations to staff that have been promoted and/or made permanent.

Chief Librarian Spears presented a PowerPoint featuring libraries worldwide that have implemented community-driven/presented programming, akin to the model for the PPLD/Flux experiment at the KCH. Featured in the presentation were:

- Idea Box – Oak Park Public Library
- ImaginOn – Public Library of Charlotte and Mecklenburg County
- Dokk1 – Aarhus, Denmark
- Studio & Makerspace – Arapahoe Public Library
- The Bubbler - Madison

BUSINESS ITEMS

Consent Items

Decision 17-6-1: Consent Items

Consent Items Presented:

1. New Hires

Motion: Keith Clayton moved to approve the Consent Items as presented.

Second: Kathleen Owings seconded the motion.

Vote: The motion was approved unanimously.

Unfinished Business

Decision 17-6-2: 2017-2020 Strategic Plan

The 2017-2020 Strategic Plan was presented in the board packet. After much discussion, several amendments were made to wording in the document, but the fundamental precepts of the plan remain unchanged. A change to the mission statement was agreed upon that involved changing the word "change" to "impact".

Motion: Kathleen Owings moved that the Board of Trustees approve the 2017-2020 Strategic Plan as amended as well as a change in wording in the mission statement.

Second: Keith Clayton seconded the motion.

Vote: The motion was approved unanimously.

ADJOURNMENT

There being no further business to conduct, President Grossman adjourned the meeting at 6:06 p.m.

P. Littleton & her guest left the meeting at 4:20 pm

P. Davis, J. Dillavou, N. Pryor, H. Sayles, J.D. Sell left the meeting at 4:30 pm

Ken Beach left the meeting at 5:45 pm

K. Perdoni left the meeting at 5:50 pm