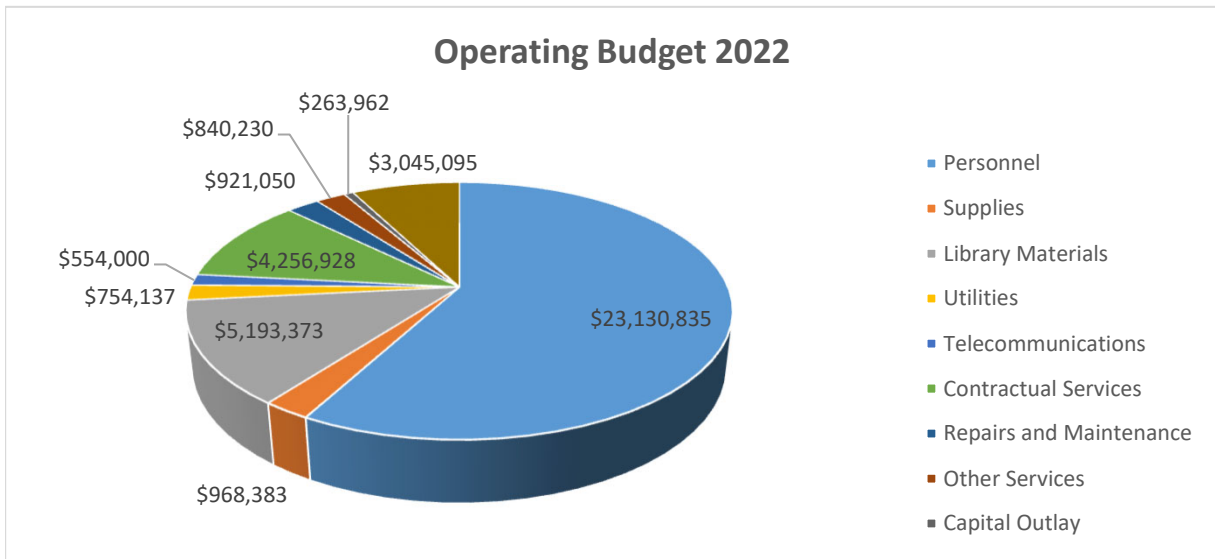
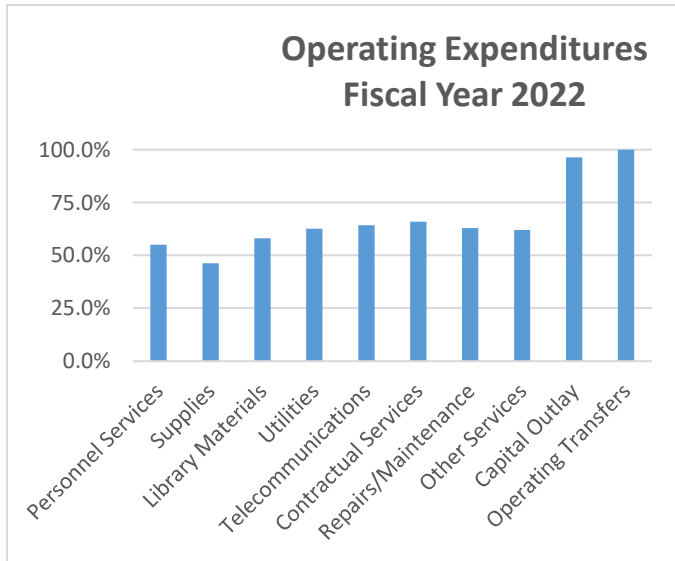
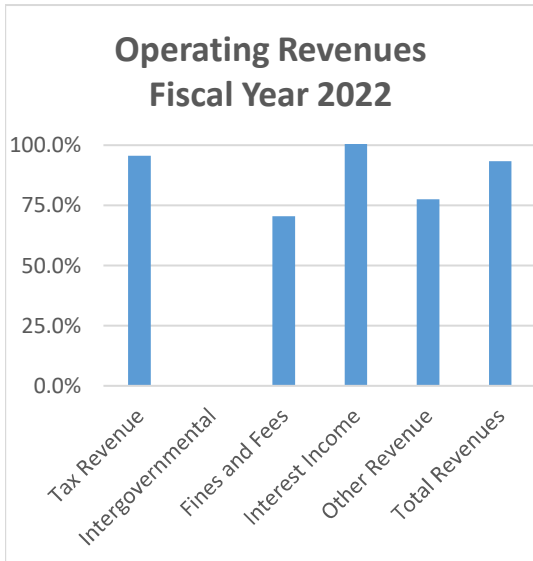
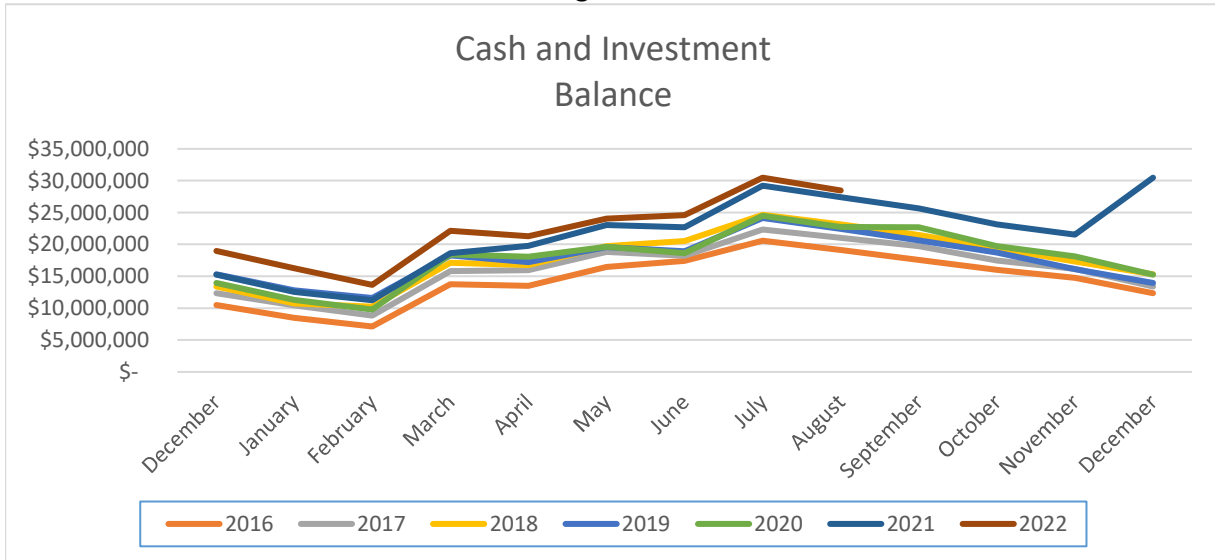


# Pikes Peak Library District Financial Dashboard

August 2022



**Pikes Peak Library District**

**August 2022 Financial Report**

Presented to Board of Trustees on September 21, 2022

**Pikes Peak Library District  
 General Fund Summary  
 For the Eight-Month Period Ended August 31, 2022**

General Fund	Year-To-Date				Notes
	2022	2021	Change	% Chg.	
<b>Revenues</b>					
Property taxes	\$ 33,005,388	\$ 31,061,356	\$ 1,944,032	6.3%	
Specific ownership taxes	2,338,734	2,487,525	(148,791)	-6.0%	
Fines/fees	47,558	59,051	(11,493)	-19.5%	
Investment earnings	155,622	7,198	148,424	2062.0%	
Other	224,169	761,476	(537,307)	-70.6%	
<b>Total Revenues</b>	<b>\$ 35,771,470</b>	<b>\$ 34,376,606</b>	<b>\$ 1,394,864</b>	<b>4.1%</b>	

**Pikes Peak Library District  
Statement of Revenues  
General Fund  
For the Eight-Month Period Ended August 31, 2022**

**Percent of Year 66.7%**

<b>Account Description</b>	<b>2022 Budget</b>	<b>YTD Actual</b>	<b>Variance</b>	<b>% Used</b>
<b>Tax Revenue</b>				
Property taxes				
Current	\$ 33,245,736	\$ 33,013,625	\$ (232,111)	99.3%
Abatements/refunds	(125,000)	(56,844)	68,156	45.5%
Omitted properties	7,200	2,416	(4,784)	33.6%
Delinquent	18,500	6,289	(12,211)	34.0%
Penalties/interest	37,500	29,444	(8,056)	78.5%
Specific ownership taxes	3,800,000	2,338,734	(1,461,266)	61.5%
Local government in lieu of prop. taxes	10,000	10,459	459	104.6%
<b>Total Tax Revenue</b>	<b>36,993,936</b>	<b>35,344,121</b>	<b>(1,649,815)</b>	<b>95.5%</b>
<b>Intergovernmental</b>				
Federal funds - other categories	179,006	-	(179,006)	0.0%
Federal - eRate Funding	655,000	-	(655,000)	0.0%
State Grant - library materials	170,624	-	(170,624)	0.0%
<b>Total Intergovernmental</b>	<b>1,004,630</b>	<b>-</b>	<b>(1,004,630)</b>	<b>0.0%</b>
<b>Fines and Fees</b>	<b>67,500</b>	<b>47,558</b>	<b>(19,942)</b>	<b>70.5%</b>
<b>Interest Income</b>	<b>15,750</b>	<b>155,622</b>	<b>139,872</b>	<b>988.1%</b>
<b>Other Revenue</b>				
Donations/grants/gifts				
PPLD Foundation	225,000	161,040	(63,960)	71.6%
Other	-	35,301	35,301	100.0%
Copier charges/PMS charges	45,000	21,355	(23,645)	47.5%
Parking lot collections	10,000	2,061	(7,939)	20.6%
Merchandise sales	-	590	590	100.0%
Miscellaneous	4,500	2,825	(1,675)	62.8%
Asset sales proceeds	5,000	997	(4,003)	19.9%
<b>Total Other Revenue</b>	<b>289,500</b>	<b>224,169</b>	<b>(65,331)</b>	<b>77.4%</b>
<b>Total General Fund Revenues</b>	<b>\$ 38,371,316</b>	<b>\$ 35,771,470</b>	<b>\$ (2,599,846)</b>	<b>93.2%</b>

**Pikes Peak Library District  
General Fund Summary  
For the Eight-Month Period Ended August 31, 2022**

General Fund	Year-To-Date				Notes
	2022	2021	Change	% Chg.	
<b>Expenditures</b>					
Personnel	\$ 12,703,217	\$ 12,610,417	\$ 92,800	0.7%	1)
Supplies	447,655	379,604	68,051	17.9%	
Library materials	3,008,507	2,704,768	303,739	11.2%	3)
Utilities	471,817	395,403	76,415	19.3%	
Telecommunication costs	355,723	430,956	(75,234)	-17.5%	
Contractual services	2,802,451	2,368,479	433,972	18.3%	2)
Repairs and maintenance	578,667	508,537	70,131	13.8%	
Other services	520,907	338,408	182,499	53.9%	
Capital outlay	254,335	111,420	142,915	128.3%	
Operating transfers - other funds	3,045,095	2,086,826	958,269	45.9%	4)
<b>Total Expenditures</b>	<b>\$ 24,188,375</b>	<b>\$ 21,934,819</b>	<b>\$ 2,253,557</b>	<b>10.3%</b>	

1) Overall, the YoY variance in Personnel spending is due to a cost of living increase 2% higher in 2022 than 2021, 2022 Market Study adjustments, and a 2.2% increase in PPLD's 2022 contributions to the El Paso County Retirement fund.

2) As of YTD August 2022, YoY (2022 vs. 2021) spending increased by 18.3% or \$434k, compared to an estimated YTD 2022 budget increase of \$229k (or 8.8% of the 2021 YTD Budget). The \$205k in unbudgeted spend can be attributed to increased spending on library facilities rent of \$86k, common area maintenance of \$31k, Audit Fees \$12k, Legal Fees of \$41k, Courier Services of \$21k, and Liability / Property Insurance of \$12k, and Other of \$2k.

3) Likewise, as of YTD August 2022, YoY (2022 vs. 2021) spending increased by 11.2% or \$304k, compared to an estimated YTD 2022 budget increase of \$239k (or 7.4% of the 2021 YTD Budget). The net \$65k in unbudgeted spend can be attributed to increased spending in audio-visual and e-material of \$334k and under-budget spending on books, library materials-other, periodicals, and Databases-Online Services of \$269k.

4) During July 2022, 2022 Budget approved Operating Transfers were moved to other funds as follows (per approved 2022 Budget):

East Library Support Fund	\$	117,000
Penrose Library Support Fund		1,191,200
Library 21C Library Support Fund		194,500
Capital Reserve Fund		1,542,395
<b>Total 2022 Oper. Transfers</b>	<b>\$</b>	<b>3,045,095</b>

**Pikes Peak Library District  
Statement of Expenditures  
General Fund  
For the Eight-Month Period Ended August 31, 2022**

**Percent of Year 66.7%**

<b>Account Description</b>	<b>2022 Budget</b>	<b>YTD Actual</b>	<b>Available Budget</b>	<b>% Used</b>
<b>Personnel Services</b>				
Regular employees	\$ 17,683,787	\$ 9,602,513	\$ 8,081,274	54.3%
Temporary employees	13,900	1,470	12,430	10.6%
Substitute employees	21,500	-	21,500	0.0%
Work-Study And internship	14,500	-	14,500	0.0%
Internships	4,500	-	4,500	0.0%
Social security contributions	1,306,852	708,193	598,659	54.2%
Retirement contributions	1,408,296	785,208	623,088	55.8%
Health Plan contributions	2,400,000	1,442,327	957,673	60.1%
Unemployment insurance	47,500	16,704	30,796	35.2%
Workers compensation	50,000	46,545	3,455	93.1%
Vision Plan insurance	70,000	34,573	35,427	49.4%
Life A&D insurance	70,000	41,792	28,208	59.7%
Tuition assistance	40,000	23,891	16,109	59.7%
<b>Total Personnel Services</b>	<b>23,130,835</b>	<b>12,703,217</b>	<b>10,427,618</b>	<b>54.9%</b>
<b>Supplies</b>				
General	309,161	100,136	209,025	32.4%
Microform	2,450	-	2,450	0.0%
Software purchases/licenses	377,870	299,542	78,328	79.3%
Computer supplies	45,620	10,567	35,053	23.2%
Processing	75,000	7,515	67,485	10.0%
Office	61,828	14,932	46,896	24.2%
Food - culinary lab	4,500	-	4,500	0.0%
Other	91,954	14,964	76,990	16.3%
<b>Total Supplies</b>	<b>968,383</b>	<b>447,655</b>	<b>520,728</b>	<b>46.2%</b>
<b>Library Materials</b>				
Audio-visual materials	468,300	208,812	259,488	44.6%
Books	1,581,289	640,525	940,764	40.5%
e-materials	2,011,500	1,472,844	538,656	73.2%
Library materials - other	258,000	129,536	128,464	50.2%
Microforms	5,000	-	5,000	0.0%
Periodicals	110,250	91,084	19,166	82.6%
Serials	25,000	8,667	16,333	34.7%
Databases - online services	734,034	455,308	278,726	62.0%
Memorials	-	1,731	(1,731)	100.0%
<b>Total Library Materials</b>	<b>5,193,373</b>	<b>3,008,507</b>	<b>2,184,866</b>	<b>57.9%</b>

**Pikes Peak Library District  
Statement of Expenditures  
General Fund  
For the Eight-Month Period Ended August 31, 2022**

**Percent of Year 66.7%**

<b>Account Description</b>	<b>2022 Budget</b>	<b>YTD Actual</b>	<b>Available Budget</b>	<b>% Used</b>
<b>Utilities</b>				
Gas	108,700	89,565	19,135	82.4%
Electric	509,150	324,788	184,362	63.8%
Water/sewer	125,847	56,246	69,601	44.7%
Storm water fees	10,440	1,218	9,221	11.7%
<b>Total Utilities</b>	<b>754,137</b>	<b>471,817</b>	<b>282,319</b>	<b>62.6%</b>
<b>Telecommunications</b>				
Data	377,000	267,924	109,076	71.1%
Voice	73,000	47,600	25,400	65.2%
Cellular	104,000	40,199	63,801	38.7%
<b>Total Telecommunications</b>	<b>554,000</b>	<b>355,723</b>	<b>198,277</b>	<b>64.2%</b>
<b>Contractual Services</b>				
Janitorial services	339,000	225,748	113,252	66.6%
Carpet cleaning services	136,000	94,646	41,354	69.6%
Laundry services	-	-	-	0.0%
Library facility rental	702,833	518,743	184,090	73.8%
Common area maintenance	167,117	118,630	48,487	71.0%
Storage rental	3,000	-	3,000	0.0%
Audit	83,800	83,600	200	99.8%
Legal	50,000	61,110	(11,110)	122.2%
Consultant	415,985	117,638	298,347	28.3%
Cataloging	40,000	23,831	16,169	59.6%
Trash removal	24,628	13,470	11,158	54.7%
Copier services	62,000	-	62,000	0.0%
Courier services	230,000	124,028	105,972	53.9%
Liability/property insurance	170,000	171,176	(1,176)	100.7%
Printing	82,000	42,475	39,525	51.8%
Programming	478,158	192,718	285,440	40.3%
Strategic plan	65,000	15,000	50,000	23.1%
Treasurer fees	494,000	495,777	(1,777)	100.4%
Microfilming services	22,600	40	22,560	0.2%
Computer support agreements	114,800	99,744	15,056	86.9%
Computer equipment maintenance	402,259	316,861	85,399	78.8%
Software licenses	53,031	29,055	23,976	54.8%
Software subscriptions	40,862	19,878	20,984	48.6%
Employee Assistance Program	21,855	6,281	15,574	28.7%
Parking	58,000	32,001	25,999	55.2%
<b>Total Contractual Services</b>	<b>4,256,928</b>	<b>2,802,451</b>	<b>1,454,477</b>	<b>65.8%</b>

**Pikes Peak Library District  
Statement of Expenditures  
General Fund  
For the Eight-Month Period Ended August 31, 2022**

**Percent of Year 66.7%**

<b>Account Description</b>	<b>2022 Budget</b>	<b>YTD Actual</b>	<b>Available Budget</b>	<b>% Used</b>
<b>Repairs and Maintenance</b>				
Grounds maintenance	95,600	50,479	45,121	52.8%
Vehicle operating costs	80,000	79,506	494	99.4%
Equipment maintenance	514,050	382,769	131,281	74.5%
Equipment repairs	50,650	4,548	46,102	9.0%
Furniture repairs	33,500	16,183	17,317	48.3%
Building repairs	147,250	45,182	102,068	30.7%
<b>Total Repairs and Maintenance</b>	<b>921,050</b>	<b>578,667</b>	<b>342,383</b>	<b>62.8%</b>
<b>Other Services</b>				
Translation services	300	-	300	0.0%
Advertising	1,000	-	1,000	0.0%
Bank And trustee Fees	8,000	13,896	(5,896)	173.7%
School engagement	1,200	465	735	38.7%
Mileage/Travel reimbursement	78,850	28,306	50,544	35.9%
Employee recruitment	57,500	14,610	42,890	25.4%
Dues and memberships	71,596	31,304	40,292	43.7%
Merchandising	9,612	3,784	5,828	39.4%
Employee recognition	22,025	7,036	14,989	31.9%
Board of Trustees	7,000	2,217	4,783	31.7%
Community outreach	253,246	86,427	166,819	34.1%
Training	331,294	120,323	210,971	36.3%
Signage	30,000	4,200	25,800	14.0%
Bindery	5,000	1,984	3,016	39.7%
Book mending	1,500	-	1,500	0.0%
Safety	6,000	7,968	(1,968)	132.8%
Summer Adventure Club	93,892	60,698	33,194	64.6%
Patron reimbursement	500	-	500	0.0%
Postage	61,000	29,654	31,346	48.6%
Volunteer program	6,500	1,054	5,446	16.2%
Safety and wellness	8,000	269	7,731	3.4%
Other	(213,785)	106,711	(320,497)	-49.9%
<b>Total Other Services</b>	<b>840,230</b>	<b>520,907</b>	<b>319,322</b>	<b>62.0%</b>
<b>Capital Outlay</b>				
Other	263,962	254,335	9,627	96.4%
<b>Total Capital Outlay</b>	<b>263,962</b>	<b>254,335</b>	<b>9,627</b>	<b>96.4%</b>



**Pikes Peak Library District  
Statement of Expenditures  
General Fund  
For the Eight-Month Period Ended August 31, 2022**

**Percent of Year 66.7%**

<b>Account Description</b>	<b>2022 Budget</b>	<b>YTD Actual</b>	<b>Available Budget</b>	<b>% Used</b>
<b>Operating Transfers to Other Funds</b>				
Fund transfers out	3,045,095	3,045,095	-	100.0%
<b>Total Expenditures</b>	<b>\$ 39,927,992</b>	<b>\$ 24,188,375</b>	<b>\$ 15,739,616</b>	<b>60.6% 1)</b>

1) As an overall favorable indicator, the district has utilized 60.6% of budgeted expenditures, while being 66.7%, into the fiscal year. All major expenditure categories shown above posted YTD Budget Usage of less than 66.7%, with the exception of Contractual Services at 65.8%, Capital Outlay at 96.4%, and Operating Transfers to Other Funds at 100%.

Of the total budgeted expenditures of approximately \$39.9M, \$13.5M is allocated to Operating Expenses and \$23.1M is allocated to Personnel Services. Adjusting these totals to the Percent of Year transpired at 66.7%, results in estimated budget allocations to Operating Expenses and Personnel Services of \$9 M and \$15.4M, respectively, with corresponding actual spend of \$8.2M and \$12.7M, respectively. As of the end of this period, 16.9% or \$3.5 M of the estimated Operating Expenses and Personnel Services YTD Budget of \$24.4M remains unused, contributing positively to the overall usage rate of 60.6%.

**Pikes Peak Library District  
Special Revenue Funds  
For the Eight-Month Period Ended August 31, 2022**

<b>Fund Balance - January 1, 2022</b>	\$ 103,205
<b>Expenditures / Encumbrances</b>	28,292
<b>Fund Balance - August 31, 2022</b>	<u>\$ 74,913</u>

**Fund Balance - By Fund - August 31, 2022**

Cheyenne Mountain Library Fund	\$ 812
High Prairie Library Fund	61,818
Sand Creek Library Fund	12,283
	<u>\$ 74,913</u>

**Pikes Peak Library District  
 East Library Capital Projects Fund  
 For the Eight-Month Period Ended August 31, 2022**

Account Description	Activity				
	Multi-Year Budget	Prior Years	2022	Encumbrances	Available Budget
<b>Revenues and Other Sources of Funds</b>					
Fundraising	\$ -	\$ -	\$ -	\$ -	\$ -
Fund Transfers In	349,372	232,372	117,000	-	-
Insurance Proceeds-EA Roof	-	-	437,073	-	(437,073)
<b>Total Revenues and Other Sources of Funds</b>	<b>349,372</b>	<b>232,372</b>	<b>554,073</b>	<b>-</b>	<b>(437,073)</b>
<b>Expenditures</b>					
<b>2022 Projects</b>					
Parking Lot Consultant	30,000	-	-	-	30,000
Land Improvement	5,000	-	-	-	5,000
Dock Concrete Repair/Replace	22,000	-	-	16,257	5,743
Security Operations Center	35,000	-	-	-	35,000
Roof Replacement	900,000	-	887,711	955	11,334
Contingency	25,000	-	-	-	25,000
<b>Pre-2021 Projects</b>					
Add a closet with cooling for IT	25,000	20,344	-	-	4,656
Computer lab tables	20,000	-	-	-	20,000
COVID upgrades	14,200	-	-	-	14,200
Chiller roof structure over pit	8,715	8,715	-	-	-
2018 Enclose Chiller Pit	3,665	3,665	-	-	-
Roofing evaluation & design	13,241	2,078	-	-	11,163
External filtration system	1,907	1,907	-	-	-
Renovate security office	5,978	5,978	-	-	-
Replace aging fire panel	17,140	16,432	-	708	(0)
Replace emergency lighting generator	97,224	97,224	-	-	0
Furniture	30,000	5,038	-	-	24,962
Reading room furniture	20,000	16,865	-	-	3,135
Shared workstation - 4-person	2,765	2,765	-	-	-
Additional study room chairs	3,547	3,547	-	-	-
Contingency	45,143	12,292	-	3,846	29,004
Contingency IT	2,071	-	903	1,168	-
<b>Total Expenditures</b>	<b>1,327,596</b>	<b>196,850</b>	<b>888,614</b>	<b>22,934</b>	<b>219,197</b>
<b>Excess Revenues over Expenditures</b>			(334,541)		
<b>Fund Balance - January 1, 2022</b>			113,493		
<b>Fund Balance - August 31, 2022</b>			<u>\$ (221,048)</u>		

**Pikes Peak Library District  
 Penrose Library Capital Projects Fund  
 For the Eight-Month Period Ended August 31, 2022**

Account Description	Activity				Available Budget
	Multi-Year Budget	Prior Years	2022	Encumbrances	
<b>Revenues and Other Sources of Funds</b>					
Fund transfers in	1,288,424	97,224	1,191,200	-	-
<b>Total Revenues and Other Sources of Funds</b>	<b>1,288,424</b>	<b>97,224</b>	<b>1,191,200</b>	<b>-</b>	<b>-</b>
<b>Expenditures</b>					
<b>2022 Projects</b>					
Replace Door Openers	10,000	-	-	-	10,000
Roof Replacement	950,000	-	703,424	42,022	204,554
Replace Rooftop Unit	23,500	-	-	-	23,500
Personal Belongs Lockers	18,000	-	-	8,000	10,000
Add A/C to Network Closet	15,000	-	-	-	15,000
Add Teen Center - Consultant	10,000	-	1,384	8,616	-
Mezzanine Redesign	10,000	-	2,443	3,138	4,419
Enclose Lower Classroom	15,000	-	4,800	-	10,200
Painting Allowance	75,000	-	-	9,150	65,850
Adult area tables	5,000	-	-	-	5,000
Furniture for children's area	7,800	-	-	-	7,800
Tables & chairs - Adults	15,000	-	-	-	15,000
Service point chairs	3,200	-	-	-	3,200
Adjustable height chairs	8,700	-	5,749	-	2,951
Contingency	25,000	-	-	9,971	15,029
<b>Pre-2022 Projects</b>					
Open chairs for Adult Education Services	2,500	-	2,400	-	100
Roofing consultant to evaluate existing roof	35,000	11,520	4,050	4,050	15,380
Install glass wall structure - Executive Assistant area	15,000	10,650	-	-	4,350
Add Office for Manager	20,000	309	-	-	19,691
Add IT Closet	25,000	24,662	-	-	338
Add messinine door structure	15,000	7,842	-	-	7,158
Painting allowance	25,000	-	-	-	25,000
Asphalt crack fill	15,764	15,764	-	-	-
Roofing evaluation	30,000	2,078	-	-	27,922
KCH-movable walls/partitions	3,000	-	-	-	3,000
KCH-interior paint	22,390	22,390	-	-	-
KCH-replace awning - front entrance	1,500	-	-	-	1,500
Install carpet In vault for meeting room	1,064	1,064	-	-	-
Purchase mural on garage wall	5,250	5,250	-	-	-
Add storefront wall to create office for Adult Education	11,757	11,757	-	-	-
Replace existing parking meters	50,000	-	-	23,638	26,362
Penrose campus renovation project	560,381	560,381	0	-	-
Replace lobby rooftop unit	20,544	20,544	-	-	-
Replace existing fire panel	16,921	16,921	-	-	-
Chiller replacement	55,000	-	-	-	55,000
Adjustable height desks	852	852	-	-	-
KCH - chairs For mezzanine	2,550	-	-	-	2,550
KCH - work tables (4), mezzanine	6,200	-	-	-	6,200
Replace all wooden chairs in public area	12,458	12,458	-	-	-
Contingency	147,461	33,174	25,256	1,594	87,437
<b>Total Expenditures</b>	<b>2,291,792</b>	<b>757,615</b>	<b>749,505</b>	<b>110,179</b>	<b>674,493</b>
<b>Excess Revenues over Expenditures</b>			441,695		
<b>Fund Balance - January 1, 2022</b>			342,977		
<b>Fund Balance - August 31, 2022</b>			<u>\$ 784,672</u>		

**Pikes Peak Library District  
Library 21c Capital Projects Fund  
For the Eight-Month Period Ended August 31, 2022**

Account Description	Multi-Year Budget	Activity			Available Budget
		Prior Years	2022	Encumbrances	
<b>Revenues and Other Sources of Funds</b>					
Fundraising	\$ -	\$ -	\$ -	\$ -	\$ -
Fund Transfers In	1,578,967	1,384,467	194,500	-	-
<b>Total Revenues and Other Sources of Funds</b>	<b>1,578,967</b>	<b>1,384,467</b>	<b>194,500</b>	<b>-</b>	<b>-</b>
<b>Expenditures</b>					
<b>2022 Projects</b>					
Seal Coat and Restripe	20,000	-	-	-	20,000
Initial irrigation repairs/UPG	25,000	-	-	-	25,000
Covert turf to native grass	75,000	-	-	3,500	71,500
Elevator starter	5,000	-	3,635	-	1,365
Elevator Lighting	12,000	-	10,635	-	1,365
Community meeting room	12,500	-	-	12,500	-
Fire magnetic lock ADA Studio	6,000	-	-	-	6,000
Auto openers ADA for Maker	14,000	-	-	-	14,000
Contingency	25,000	-	-	733	24,267
<b>Pre-2022 Projects</b>					
Awning for curbside service	25,000	-	-	-	25,000
Back up generator	105,000	-	89,870	-	15,130
Contingency	25,000	5,307	2,285	17,408	-
Closet UPS	10,000	-	9,746	-	254
Courtyard improvements	19,916	19,916	-	-	-
Roof replacement	712,758	712,758	-	-	-
Replace skylight/repairs	104,560	104,560	-	-	-
Signage	4,851	4,851	-	-	-
Add gas supply to kitchen	25,000	24,750	-	-	250
Install new service point first floor	20,000	-	-	-	20,000
Install one way window	6,727	6,727	-	-	-
Revamp Creative Service area	3,000	-	-	-	3,000
Culinary Lab equipment	86,020	22,836	-	1,554	61,630
Office chairs-meeting room	7,200	7,200	-	-	-
Adjustable height tables - Collection Management	1,200	-	-	-	1,200
Replace chairs - business center	17,000	17,000	-	-	-
Replace desk-Children's Services	6,000	-	-	-	6,000
Three sit/stand converters	874	874	-	-	-
Replace tables and chairs - training room	9,500	9,500	-	-	-
Boiler replacement	291,744	291,744	-	-	-
Contingency	85,293	83,031	-	2,262	-
Audio/visual equipment	4,686	3,974	-	-	713
Studio noise mitigation	21,979	1,417	-	-	20,562
Increase stage size	4,908	1,788	-	-	3,120
Venue LED lighting	3,572	3,095	-	-	477
<b>Total Expenditures</b>	<b>1,796,288</b>	<b>1,321,327</b>	<b>116,171</b>	<b>37,958</b>	<b>320,833</b>
<b>Excess Revenues over Expenditures</b>			<b>78,329</b>		
<b>Fund Balance - January 1, 2022</b>			<b>305,235</b>		
<b>RECLASS:</b>					
REV: Culinary Lab Eq to Dsg Fund 10952465 44100 (Lives Empowered Grant-OVENS) 2021 P13			(11,277)		
EXPEND: Culinary Lab Eq to Dsg Fund 10952465 65560 (Lives Empowered Grant-Kitchen Eq) 2021 P13			21,445		
<b>Fund Balance - August 31, 2022</b>			<b>\$ 393,732</b>		

**Pikes Peak Library District  
Capital Reserve Fund  
For the Eight-Month Period Ended August 31, 2022**

Account Description	Multi-Year Budget	Activity			Available Budget
		Prior Years	2022	Encumbrances	
<b>Revenues and Other Sources of Funds</b>					
Fundraising	\$ 75,000	\$ 75,000	\$ 100,000	\$ -	\$ (100,000)
Tenant improvement reimbursement	71,897	71,897	0	-	-
Fund transfers in	6,129,137	4,586,742	1,542,395	-	-
Sale of assets	12,500	12,500	-	-	-
<b>Total Revenues and Other Sources of Funds</b>	<b>6,288,534</b>	<b>4,746,139</b>	<b>1,642,395</b>	<b>-</b>	<b>(100,000)</b>
<b>Expenditures</b>					
<b><u>Facilities Capital</u></b>					
<b>2022 Projects</b>					
DW CONCRETE REPLACEMENT	15,000	-	-	-	15,000
DW ASPHALT REPAIRS & MAINTENAN	20,000	-	-	6,332	13,668
CH PAINTING ALLOWANCE	18,000	-	-	10,610	7,390
FO 5 RTU'S REPLACEMENT	35,000	-	-	-	35,000
FO REMODEL STAFF ROOM	15,000	-	1,560	-	13,440
FO WATER FOUNTAIN REPLACEMENT	5,000	-	-	-	5,000
MO NETWORK CLOSET REWORK	20,000	-	-	-	20,000
OL PAINTING ALLOWANCE	10,000	-	-	10,000	-
OL LIGHTING UPGRADE	1,500	-	-	-	1,500
OL WINDOW CORNICES	3,000	-	1,627	1,373	-
PA CARPET REPLACEMENT	8,500	-	-	-	8,500
PA PAINTING ALLOWANCE	3,000	-	-	-	3,000
PA INSTALL CENTRAL AIR CONDIT	15,000	-	-	-	15,000
PA ENGINEERING FOR A/C & RENO	10,000	-	-	-	10,000
PA LIGHTING UPGRADE	1,000	-	-	-	1,000
RO PUBLIC RESTROOM IMPROVEM	1,500	-	-	400	1,100
SA RESTROOM REFRESH	1,500	-	-	950	550
CA AFTER HOURS LOCKERS	11,000	-	-	-	11,000
ROOF INSPECTION	20,000	-	-	-	20,000
RECYCLING RETAINERS	10,000	-	-	-	10,000
HVAC CONTROLLER	30,000	-	6,775	6,842	16,383
CH READING & STUDY ROOM CHAIR	7,500	-	-	-	7,500
FO DESK REPLACE - ADJ HEIGHT	7,500	-	-	-	7,500
FO COLLABORATIVE WORK SPACE	11,000	-	-	-	11,000
HO MEMORIAL FOR RUTH HOLLEY	5,000	-	-	-	5,000
HO FURNITURE REPL CHILDR&TEEN	2,000	-	-	-	2,000
OL CUSTOM TABLE TOP SCREEN	6,000	-	-	6,000	-
PA CARPET REPLACEMENT	-	-	-	-	-
PA PAINTING ALLOWANCE	-	-	-	-	-
PA REPLACE SERVICE DESK	10,000	-	8,693	-	1,307
SA STAFF CHAIRS	7,500	-	4,686	982	1,832
FURNITURE CONTINGENCY 2022	25,000	-	-	-	25,000
BOOKMOBILE	324,000	-	-	20,300	303,700
VEHICLES REPLACEMENT	45,000	-	-	-	45,000
CONTINGENCY 2022	50,000	-	-	15,522	34,478
CAPITAL PROJECTS FAC 2022	-	-	-	-	-
<b>Pre-2022 Projects</b>					
City bookmobile headlight upgrade	2,500	-	-	528	1,972
City bookmobile leaf spring upgrade	5,000	6,074	-	-	(1,074)
County bookmobile - back-up camera upgrade	1,500	-	-	-	1,500
Lobby stop van - replace lift gate	4,000	-	-	-	4,000
Cheyenne Mountain - Meeting room tables	5,000	2,701	-	-	2,299
Ruth Holley - Curbside drive-up window	10,000	-	-	-	10,000
Ruth Holley - Learning lab - tables	5,000	5,000	-	-	-

**Pikes Peak Library District  
Capital Reserve Fund  
For the Eight-Month Period Ended August 31, 2022**

Account Description	Multi-Year Budget	Activity			Available Budget
		Prior Years	2022	Encumbrances	
Monument - Four (4) Rtu's replacement allowance	12,500	-	-	-	12,500
Old Colorado City - HVAC replacement/upgrades	5,000	-	-	-	5,000
Sand Creek - Replace rooftop unit	50,000	-	-	-	50,000
Sand Creek - Replace crash bar and lock on front door	5,568	5,704	-	-	(136)
Sand Creek - Adjustable height tables	2,052	1,953	-	-	99
Sand Creek - Locking drive-up book returns	6,000	3,743	-	-	2,257
Concrete replacement - districtwide allowance	10,000	-	-	-	10,000
Upgrade fire system dialers to cellular	12,000	3,570	3,885	1,500	3,045
Asphalt repairs and maintenance - districtwide allowance	15,000	14,713	-	-	287
Furniture replacement contingency	25,000	4,097	10,452	-	10,451
Roof inspections, preventative maintenance repairs	15,000	4,250	-	-	10,750
Story walks at East, Penrose 21c and Fountain Libraries	16,000	15,263	-	-	737
Elevator electronic access at East and Penrose	3,966	-	-	-	3,966
Purchase uniform recycling retainers at all facilities	10,000	-	-	-	10,000
District-wide - asphalt maintenance	7,628	7,628	-	-	-
Landscape allowance	39,859	37,354	-	2,506	0
Ruth Holley - replace meeting room carpet	13,000	13,000	-	-	-
Ruth Holley - repaint interior	10,000	10,000	-	-	-
Update service points	4,421	4,421	-	-	-
Ruth Holley - add electricity In storage	2,078	2,078	-	-	-
Monument - replace bulbs	864	864	-	-	-
Old Colorado City - replace floor main level	75,000	70,390	-	-	4,610
Roof inspection	25,000	20,892	-	-	4,108
Cheyenne Mountain - replace entry tile with carpet	1,980	1,980	-	-	-
Old Colorado City - canopy over book drop	5,000	-	-	-	5,000
Old Colorado City - replace carpet	3,500	-	-	-	3,500
Rockrimmon - replace carpet in meeting room	5,000	5,000	-	-	-
Calhan project	284,202	275,426	2,793.00	813	5,171
Manitou Arts Council (MAC) project	198,946	176,542	1,901.30	2,841	17,663
MAC - intrusion alarms	12,559	12,558	-	-	1
MAC - furniture	38,694	37,523	0	-	1,171
Improvements other than buildings	15,111	14,263	-	848	(0)
District-wide - concrete replacement	23,560	17,830	-	-	5,730
District-wide - asphalt repairs	47,072	21,154	-	25,918	-
Staff lounge improvements - Penrose	9,972	234	-	-	9,738
Staff lounge improvements - East Library	9,972	1,018	-	-	8,954
Staff lounge improvements - L21c	9,972	2,195	-	-	7,777
Water management system	685	685	-	-	-
District-wide - tree trimming	6,880	6,880	-	-	-
Intrusion alarm system	2,850	2,850	-	-	-
Bookmobile - awning replacement	4,000	-	-	4,000	-
Bookmobile - (2) half wraps	15,000	10,787	4,213	-	-
Furniture	25,736	21,390	0	3,734	612
Furniture - prior year	37,389	37,389	-	-	-
Cheyenne Mountain - workroom cabinets storage	2,000	-	-	-	2,000
Ruth Holley meeting room furniture	15,198	15,198	-	-	-
Ruth Holley study room furniture	2,962	2,962	-	-	-
Rockrimmon - redesign Children's area	1,883	1,883	-	-	-
Cheyenne Mountain circulation desk replacement	15,035	15,035	-	-	-
Fountain - furniture teen gaming area	5,000	-	-	-	5,000
Fountain - chair replacement meeting room	6,500	-	-	-	6,500
Ruth Holley - furniture meeting room	7,032	7,032	-	-	-
Monument - replace chairs adult area	2,400	-	-	-	2,400
Monument - blind replacement community room	4,700	-	-	-	4,700
Monument - tables and chairs replacement	8,000	-	-	8,000	-
Monument - PC tables and chair replacement	2,000	-	-	-	2,000
Old Colorado City - table and chairs replacement	5,650	4,080	-	-	1,570
Old Colorado City - charging tables and computer tables	12,000	-	-	-	12,000
Rockrimmon - meeting room tables	2,881	2,881	-	-	-

**Pikes Peak Library District  
Capital Reserve Fund  
For the Eight-Month Period Ended August 31, 2022**

Account Description	Multi-Year Budget	Activity			Available Budget
		Prior Years	2022	Encumbrances	
Shelving	14,428	14,428	-	-	-
Replace tractor	9,975	9,975	-	-	-
Replace generator bookmobile	12,500	-	-	-	12,500
Contingency	439,064	224,978	78,371	52,985	82,730
Signage allowance	7,618	7,618	(0)	-	-
<b>Total Facilities Capital</b>	<b>2,488,342</b>	<b>1,185,466</b>	<b>124,957</b>	<b>182,982</b>	<b>994,937</b>

**Communications Capital**

**2022 Projects**

EA PHOTO EXHIBIT	5,000	-	-	-	5,000
PE CUMMUNITY MURAL	5,000	-	-	-	5,000
BRANDED CANOPIES	1,500	-	-	-	1,500
RHG & EAST SIGNAGE	2,000	-	-	-	2,000
CH SIGNAGE	4,395	-	-	-	4,395
SA SIGNAGE	7,500	-	-	-	7,500

**Pre-2022 Projects**

Signage projects	7,550	2,500	1,005	-	4,045
20 MAC-Event Needs	1,000	-	-	-	1,000
20 MAC-Art Contest	100	100	-	-	-
20 MAC-Printing	3,000	-	-	-	3,000
20 MAC-Branded Merchandising	600	531	-	-	69
20 MAC-Marketing / Promotion	1,500	450	-	-	1,050
20 MAC-Contingency	1,750	68	-	-	1,682
20 MAC-Signage	17,500	10,698	-	-	6,802
Monument - signage	3,000	-	-	-	3,000
Palmer Lake - signage	2,000	984	984	-	32
Rockrimmon - signage	2,500	-	-	-	2,500
Ute Pass- signage	2,000	-	-	-	2,000

**Total Communications Capital**

<b>67,895</b>	<b>15,331</b>	<b>1,989</b>	<b>-</b>	<b>50,575</b>
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**Information Technology Capital**

**2022 Projects**

REPORT SERVERS	10,000	-	-	-	10,000
COPIERS	5,000	-	2,347	1,449	1,204
ZEBRA PRINTER	9,000	-	-	6,664	2,336
HI MFD	1,500	-	-	1,500	-
RECEIPT PRINTERS	12,500	-	-	1,800	10,700
AWE LITERACY STATIONS	55,000	-	-	-	55,000
SECURITY COMPUTERS	3,000	-	-	-	3,000
MLS LAPTOP FOR ASTROVAN	1,400	-	-	-	1,400
SE LAPTOPS	3,600	-	-	3,600	-
CRS - LAPTOPS	2,500	-	-	2,500	-
KCH LAPTOP	2,500	-	-	-	2,500
SECURITY ONCALL TABLET	1,400	-	-	1,400	-
CM IT SCANPRO	11,000	-	-	-	11,000
BARCODE SCANNERS	12,500	-	-	-	12,500
TELECOMMUNICATIONS SWITCHES	270,000	-	-	270,000	-
REMOTE ACCESS TERMINALS	60,000	-	-	-	60,000
UPS ROTATION	14,000	-	-	-	14,000
WIRELESS SYSTEM	200,000	-	-	-	200,000
CABLING INFRASTRUCTURE	25,000	-	2,300	210	22,489
CABLING PE ADM & STAFF	50,000	-	24,323	-	25,677
ADDITIONAL DROPS	7,000	-	-	-	7,000
SECURITY 21C CAMERA ST MONITOR	600	-	-	-	600



**Pikes Peak Library District  
Capital Reserve Fund  
For the Eight-Month Period Ended August 31, 2022**

Account Description	Multi-Year Budget	Activity			Available Budget
		Prior Years	2022	Encumbrances	
SECURITY MONITORS 16 LOCATIONS	10,000	-	-	-	10,000
HR DIGITAL SIGNAGE	5,000	-	-	-	5,000
KCH BUSINESS CENTER	6,000	-	-	-	6,000
HYTERRA POC RADIO SYSTEM	45,000	-	-	45,000	-
SECURITY EXTERIOR DEVICE CHARG	30,000	-	-	30,000	-
SECURITY INTERION DIV CHARG	11,300	-	-	10,969	331
BODY CAMERA	6,000	-	6,000	-	-
AUDIO/VISUAL EQUIP STANDARD	100,000	-	7,188	7,188	85,625
SA AUDIO/VISUAL EQUIP	12,000	-	-	-	12,000
KCH BUSINESS CENTR AV	6,000	-	-	-	6,000
RU AV REPLACEMENT	7,400	-	-	-	7,400
SA MAKERSPACE VIDEO DISPLAY	1,600	-	-	-	1,600
SA AV CONFERENCE RM	1,600	-	-	-	1,600
CONTINGENCY IT	25,000	-	-	25,000	-
FCS LENA EARLY EDUCATION	17,800	-	-	-	17,800
STAFF INCREASE IT SUPPORT	2,400	-	-	-	2,400
HR PERFORMANCE MANAG TOOL	11,750	-	-	-	11,750
	-	-	-	-	-
<b>Pre-2022 Projects</b>					
Telecommunications switches and UPS	115,200	-	19,340	46,256	49,604
Cabling infrastructure repair	25,000	-	-	25,000	-
East Admin and staff cabling	85,000	85,000	-	-	-
Penrose Admin and staff cabling	35,000	13,630	-	21,370	-
Contingency cabling (non eRate)	15,000	-	-	15,000	-
Technology refresh (staff)	110,000	11,151	20,037	67,009	11,803
Technology refresh (patrons)	230,000	745	97,338	61,126	70,791
AWE literacy stations	55,000	35,700	-	-	19,300
Adult Education Chromebook and hotspots	5,000	-	-	-	5,000
Creative Service specialized sap top (3D Capable)	3,200	1,414	-	1,786	-
Young Adult Services programming Chromebook	5,300	-	-	-	5,300
Security system elevator access control	3,966	-	-	-	3,966
Staff and public printers	5,000	1,200	3,800	-	-
Contingency	20,000	7,323	8,406	4,271	-
Access control	850,000	-	313,789	-	536,211
Surveillance cameras	100,000	-	-	-	100,000
District-wide audio-visual equipment standardization	56,000	4,111	45,876	1,993	4,020
Receipt printers	12,500	-	4,980	7,520	-
Barcode scanners	12,500	97	12,403	-	-
Upgrade to Drupal	40,000	7,500	3,506	6,394	22,600
Servers-East Library data updates	2,000	2,000	-	-	-
Data center redesign	90,000	90,000	-	-	-
PC purchases	382,639	60,411	135,629	-	186,599
Technology refresh (staff)	44,000	34,378	0	-	9,622
Technology refresh (patrons)	131,000	131,000	-	-	-
Replace computers	38,454	38,454	0	-	-
Technology refresh (patrons)	43,795	43,795	-	-	-
Laptops- Young Adult Services	6,000	6,000	-	-	-
Laptops-Children's iPad	6,000	6,000	-	-	-
Self check - Penrose additional data ports	2,500	2,500	-	-	-
Scanners-Collect Management	2,080	2,080	-	-	-
Barcode scanners	15,102	15,102	-	-	-
RFID wands	15,000	13,416	1,584	-	-
Copier replacement	291,245	291,245	(0)	-	-
Network switches/UPS	336,000	181,762	99,203	61,293	(6,258)
MAC - networking	80,125	80,253	-	-	(128)
MAC - phone system	7,672	5,115	0	2,557	-
MAC - other	800	-	-	800	-

**Pikes Peak Library District  
Capital Reserve Fund  
For the Eight-Month Period Ended August 31, 2022**

Account Description	Multi-Year Budget	Activity			Available Budget
		Prior Years	2022	Encumbrances	
MAC - endpoints	31,944	30,608	0	1,336	0
MAC - security	97,456	94,893	0	2,563	0
Surveillance System redesign	18,473	18,473	(0)	-	-
Telephone switches	94,834	61,503	-	-	33,331
Firewall replacement	60,537	60,537	(0)	-	-
Switches/UPS replacement	40,000	40,000	-	-	-
ILS peripherals	265,000	32,122	14,395	57,858	160,626
IT equipment	49,145	49,145	(0)	-	-
Archival management system	13,400	-	-	-	13,400
AMH bins (2)	20,000	-	7,969	12,031	-
Genealogy equipment	29,000	19,600	(0)	-	9,400
East Library teen computers	4,000	4,000	-	-	-
Datacenter project	111,399	64,145	185	-	47,069
Security system	203,078	-	36,582	152,722	13,774
Surveillance System	-	-	22,646	102,354	(125,000)
AV Equipment - districtwide	126,676	1,676	-	-	125,000
IT management reserve	24,277	-	12,551	11,726	-
Contingency	2,320	2,320	-	-	-
<b>Total Information Technology Capital</b>	<b>5,525,966</b>	<b>1,650,403</b>	<b>902,376</b>	<b>1,070,244</b>	<b>1,902,944</b>

**Video Studio Capital**

**2022 Projects**

- - - - -

**Pre-2022 Projects**

Video projector replacements and additions	5,000	-	-	-	5,000
Wireless mic kit	1,327	1,327	0	-	-
Audio recorder	272	272	-	-	-
Audio recorder kit	1,064	1,064	-	-	-
Microphones	8,192	8,192	-	-	-
Video equipment and accessories	1,620	-	-	-	1,620
Video projectors replacement and additions	5,000	-	-	-	5,000
Cameras - Studio21c	33,960	33,960	-	-	-
DSLR cameras - checkout	5,700	-	-	-	5,700
Teleprompter	868	868	-	-	-
Video cam kit - checkout	2,235	2,235	(0)	-	-
GoPro kits	1,541	1,541	(0)	-	-
Photo roller system	1,274	1,274	-	-	-
Checkout equipment - L21c	3,242	3,242	(0)	-	-
Contingency	8,215	-	-	-	8,215
Isolation booth 21C studio	20,000	20,000	-	-	-
<b>Total Video Studio Capital</b>	<b>99,510</b>	<b>73,976</b>	<b>(0)</b>	<b>-</b>	<b>25,535</b>

**Creative Services Capital**

**2022 Projects**

EQUIPMENT REPLACEMENT	1,500	-	-	-	1,500
	-	-	-	-	-

**Pre-2022 Projects**

3D scanner	3,000	2,920	-	-	80
Equipment initiatives	27,900	23,272	(0)	-	4,628
Cricut machines	412	412	-	-	-
Sand Creek-larger kiln	2,994	2,994	-	-	-

**Pikes Peak Library District  
 Capital Reserve Fund  
 For the Eight-Month Period Ended August 31, 2022**

<b>Account Description</b>	<b>Multi-Year Budget</b>	<b>Activity</b>			<b>Available Budget</b>
		<b>Prior Years</b>	<b>2022</b>	<b>Encumbrances</b>	
East-larger laser cutter	17,440	17,440	-	-	-
New maker kits	1,000	-	-	-	1,000
Equipment replacement	3,500	792	-	-	2,708
Contingency	52,740	5,333	0	-	47,407
<b>Total Creative Services Capital</b>	<b>110,486</b>	<b>53,162</b>	<b>(0)</b>	<b>-</b>	<b>57,324</b>
<b>Total Expenditures</b>	<b>8,292,199</b>	<b>2,978,338</b>	<b>1,029,322</b>	<b>1,253,226</b>	<b>3,031,314</b>
<b>Excess Revenues over Expenditures</b>			<b>613,074</b>		
<b>Fund Balance - January 1, 2022</b>			<b>3,476,115</b>		
<b>Fund Balance - August 31, 2022</b>			<b>\$ 4,089,189</b>		

**Pikes Peak Library District  
Receipts and Disbursements by Cash Account  
For the Eight-Month Period Ended August 2022**

	<b>COLOTRUST Investments</b>	<b>US Bank Checking</b>	<b>Total Cash</b>
<b>Cash and Investments Balance - August 1 ,2022</b>	\$ 30,931,903	\$ (453,280)	\$ 30,478,623
<b>Receipts</b>			
Property Taxes	702,863		702,863
Cash Receipts		12,201	12,201
Credit card and other activity		3,280	3,280
eRate funding			-
Interest	56,599		56,599
<b>Disbursements</b>			
Payment of Bills week of 08/05/2022		(172,763)	(172,763)
Payment of Bills week of 08/12/2022		(125,541)	(125,541)
Payment of Bills week of 08/19/2022		(150,661)	(150,661)
Payment of Bills week of 08/26/2022		(615,556)	(615,556)
Payment at end of month 08/31/2022		(89,735)	(89,735)
Payroll 08/05/2022		(711,262)	(711,262)
Payroll 08/19/2022		(931,479)	(931,479)
Payroll and end of month 08/31/2022		(10,155)	(10,155)
<b>Transfer between funds</b>	(3,000,000)	3,000,000	-
<b>Cash and Investments Balance - August 31 ,2022</b>	<u>\$ 28,691,365</u>	<u>\$ (244,952)</u>	<u>\$ 28,446,413</u>