

PIKES PEAK LIBRARY DISTRICT BOARD OF TRUSTEES  
October 19, 2022 5 pm



PENROSE LIBRARY – COLUMBINE ROOM

[VIRTUAL MEETING \(ZOOM\)](#)

Call in: 1-253-215-8782 or 1-312-626-6799 or 1-669-900-6833 or 1-346-248-7799

Meeting ID: 883 8779 8379

Passcode: 730852

President Dr. Ned Stoll, Vice President Scott Taylor, Secretary/Treasurer Dora Gonzales, Trustee Erin Bents, Trustee Mina Liebert, Trustee Aaron Salt

Interim Chief Librarian and CEO Teona Shainidze Krebs, Chief Safety, Social Services and Security Officer Michael Brantner, Monument and Palmer Lake Library Manager Jean Carrier, Video Producer/Director Drew Cerino, Old Colorado City Library Manager Amber Cox, Director of Creative Services Becca Cruz, Audio/Visual Analyst Phillip Doumas, Executive Assistant Laura Foster, Individual Giving Coordinator Sara Gallagher, Chief Information Technology Officer Justin Goodwin, Chief Financial Officer Randy Green, East Library Manager Gigi Holman, Chief Development Officer and Foundation Executive Officer Lance James, Friends of the Pikes Peak Library District Board of Directors President Rita Jordan, Chief Human Resources and Organizational Development Officer Heather Laslie, Manitou Springs and Ute Pass Library Manager Taryn Malila, Chief Communications Officer Michelle Ray, Interim Chief Public Services Officer and Deputy Chief Librarian Tammy Sayles, Southeast Region Director Abby Simpson, Internal Communications Specialist Jeremiah Walter, Mobile Library Manager Lisa Ward, Ruth Holley Library Manager Tessia Warren, Randi Brantner, Sarah Dunmire, Stephanie Edwards, County Commissioner Carrie Geitner, Laura Neuman, David Neville, John Olson, Ray O'Sullivan, Erick Rothbauer-Stubbs, Jim Sawatzki, Anthony Siracusa, Samuel Small, Executive Director of the Colorado Springs Urban Renewal Authority (CSURA) Jariah Walker, County Commissioner Holly Williams

Absent: Trustee Debbie English

#### REGULAR MEETING OF THE BOARD OF TRUSTEES

#### CALL TO ORDER

President Dr. Ned Stoll called the October 19, 2022 regular meeting of the Pikes Peak Library District Board of Trustees to order at 5:00 p.m.

#### PLEDGE OF ALLEGIANCE

#### ITEMS TOO LATE FOR THE AGENDA

A request was made to move unfinished business ahead of new business.

#### PRESENTATIONS

##### Staff Promotions and New Hires

Interim Chief Librarian and CEO Teona Shainidze Krebs introduced Chief Information Technology Officer Justin Goodwin.

Chief Development Officer and Foundation Executive Officer Lance James introduced Individual Giving Coordinator Sara Gallagher.

#### PUBLIC COMMENT (3 Minute Time Limit per Person)

Long time PPLD volunteer Jim Sawatzki commented on behalf of staff, specifically at Monument Library. He asked that the Board please consider adopting a policy regarding video/audio recording of staff and/or patrons in all libraries. The suggested policy would prohibit unauthorized video/audio recording of staff or patrons in all PPLD library locations. Non-compliance with the policy would result in removal from the district.

#### BUSINESS ITEMS

##### Consent Items

## Minutes of the September 21, 2022 Meeting

**Motion:** Aaron Salt made a motion that the Pikes Peak Library District Board of Trustees approve the minutes of the September 21, 2022 meeting as presented.

**Second:** Scott Taylor seconded the motion.

**Vote:** The motion was approved by the Trustees present, with the exception of Trustee Mina Liebert who abstained from the vote.

### Unfinished Business

**Decision 22-10-2:** URA Hancock Commons

CSURA Executive Director Jariah Walker stated that a 100% property tax pledge be approved as presented. The Tax Increment Financing (TIF) would begin when the Colorado Springs City Council votes to approve the project in early 2023. The population increase will have the largest impact on Sand Creek Library. Future mill levies and de-taboring are outside the scope of the agreement.

President Dr. Stoll asked Chief Financial Officer Randy Green to provide a summary of PPLD's current TIF commitments. Scott Taylor shared details from the summary provided in 2019.

**Motion:** Aaron Salt made a motion that the Pikes Peak Library District approve the URA Hancock Commons project as presented.

**Second:** Dora Gonzales seconded the motion.

**Vote:** President Dr. Ned Stoll called for a vote by roll call:

Aaron Salt: Yes

Dora Gonzales: Yes

Scott Taylor: No

Mina Liebert: Yes

Erin Bents: Yes

Dr. Ned Stoll: Yes

Debbie English: no vote (absent)

With five members voting yes, one member voting no, and one member absent, the motion passes five to one.

### New Business

**Discussion:** URA Weidner Apartment Homes (City Gate 2.0)

CSURA Executive Director Jariah Walker introduced Laura Neuman, representing Weidner Apartment Homes. Already under construction, this project includes underground resident parking, general downtown 'non-tenant' parking and retail space. Weidner Apartment Homes is investing in the Working Fusion Tiny Home Community, working with Springs Rescue Mission to provide housing options. Additionally, Weidner Apartment Homes is working with residents of the Mill Street neighborhood to address their concerns regarding the project.

**Discussion:** URA Gold Hill Mesa Commercial (Jariah Walker)

CSURA Executive Director Jariah Walker introduced Stephanie Edwards, Samuel Small, and John Olson representing Gold Hill Mesa Commercial. This project is in addition to the residential project already in place. Environmental work has been underway to prepare the site for construction of townhomes and retail space. Individual lots for single family homes are also part of the project. Anyone interested in a site visit is welcome to contact Gold Hill Mesa Commercial.

**Presentation:** Three Year Strategic Plan

The Three-Year Strategic Plan: Areas of Focus & Strategies document was included in the Board packet. Anthony Siracusa explained that a committee of Trustees, staff and community members reviewed all input to create the three-year plan. Clarification recommendations will be incorporated into the document and presented at the November Board meeting for approval after which the plan will be rolled out to PPLD staff.

**Decision 22-10-3:**

## Use of Force Policy

Chief Safety, Social Services and Security Officer Michael Brantner explained the statement regarding PPLD Security Officers not being authorized to carry weapons has been moved to the procedural section.

**Motion:** Dora Gonzales made a motion to approve the Use of Force Policy as presented.

**Second:** Scott Taylor seconded the motion.

**Vote:** The motion was approved unanimously.

**REPORTS****Friends of the Pikes Peak Library District Report**

The Friends of the Pikes Peak Library District report was included in the Board packet. Friends of the Pikes Peak Library District Board of Directors President Rita Jordan shared that the fall booksale earned \$12,000. The Friends donation for 2023 is \$30,000.

**Pikes Peak Library District Foundation Report**

The Pikes Peak Library Foundation report was included in the Board packet.

**Financial Report: September 2022**

The Financial Report for September 2022 was provided in the Board packet. Chief Financial Officer Randy Green stated that expenses are tracking similarly to last year. He shared that the midyear budget report/budget adjustment will be reviewed by the Internal Affairs Committee in November and brought to the November Board meeting for a vote. Budget adjustments are expected to be presented to the Board as they occur throughout the course of the fiscal year instead of compiling all changes into one yearly report.

**Public Services Report**

The Public Services Report was included in the Board packet. Interim Chief Public Services Officer and Deputy Chief Librarian Tammy Sayles shared that Palmer Lake residents have requested Saturday hours for their library. Management is assessing the availability of staff to make the requested change in hours. PPLD Trustees were invited to attend the Naturalization Ceremony on Friday, October 21 at 11:30 a.m., and the Food Industry Training (FIT) graduation on Friday, November 11 at 11:00 a.m. Both events will take place in the Venue at Library 21c.

**Support Services Reports: Communications Report, Facilities Report, Human Resources Report, Information Technology Report**

The Support Services Reports were included in the Board packet.

**Interim Chief Librarian's Report**

Interim Chief Librarian and CEO Teona Shainidze Krebs met with several city and county leaders over the last month, and has a meeting arranged with Commissioner Holly Williams next week. A meeting with Jeff Cook of Springs Rescue Mission is scheduled for this Friday to discuss an emergency response partnership.

A patron reached out with a concern about an interaction in one of PPLD's libraries; the Safety and Security team were unable to verify the incident from camera footage. A meeting was arranged with Ms. Shainidze Krebs and Chief Safety, Social Services, and Security Officer Michael Brantner to gather more information, however the patron did not attend the meeting.

Two book challenges are currently under review and will be presented at the November Board meeting. Ms. Shainidze Krebs thanked the Board of Trustees for approving the Colorado Open Records Act (CORA) policy at the Board retreat. No CORA requests have been received since the policy was published on October 7, 2022. Aaron Salt requested that CORA request updates be provided to the Board as the requests occur.

**Board Reports****Governance Committee Report**

Governance Committee Chair Dora Gonzales shared that the committee met on October 4, 2022. The agenda for the Friday, October 7 retreat was discussed, and the Conflict-of-Interest statement was reviewed.

This statement is approved and signed by Trustees, Leadership Team, and members of both the Foundation and Friends Boards yearly. The form will be modified to be completed electronically through DocuSign for 2023. A land acknowledgement will be discussed at future meetings to determine if and how PPLD will implement the practice. The reviewed Bylaws of the Board of Trustees have been provided to legal counsel for review.

#### **Internal Affairs Committee Report**

Internal Affairs Committee member Aaron Salt shared that the Committee met on October 4, 2022. The Internal Affairs Committee reviewed the CSURA projects presented today, the policy approved in today's meeting and an overview of the Strategic Plan.

#### **Public Affairs Committee Report**

Public Affairs Committee Chair Mina Liebert stated that the Committee did not meet in October.

#### **Trustee Update**

Trustees appreciated the opportunity to attend and participate in PPLDCon 2022. It was great to gather with staff and have an opportunity to answer questions.

#### **Board President's Report**

Board President Dr. Ned Stoll announced that he has asked Debbie English and Dora Gonzales to lead the CEO selection committee. They will provide updates to the Board at monthly meetings. Dr. Stoll also thanked those who planned and participated in the Board retreat on October 7, 2022.

#### **ADJOURNMENT**

There being no further business to discuss, President Dr. Ned Stoll adjourned the October 19, 2022 meeting of the Board of Trustees at 8:50 p.m.

The full packet of materials for this meeting of the Pikes Peak Library District Board of Trustees is available at <https://ppld.org/board-trustees>